

HIGHBURY WHĀNAU CENTRE

ANNUAL REPORT



2019

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Company Directory

As at 30 June 2019

Nature of business	Community, Whānau and Youth Development Services				
Registered Office	C/- Powell Lyall Solicitors Palmerston North				
Location of Business	Palmerston North				
Incorporation Number	307634 (WHANAU SUPPORT GROUP, HIGHBURY, TAKARO, WESTBROOK INCORPORATED) / 1893758 (IUVENTUS)				
IRD number	22-467-458 (WHANAU SUPPORT GROUP, HIGHBURY, TAKARO, WESTBROOK INCORPORATED) / 95-576-192 (IUVENTUS)				
Directors	Wheturangi Walsh-Tapiata Frank Moulton Leon Tufuga Diana Kawana Kelly Bevan Veronica Tawhai				
Shareholders	Whanau Support Group Highbury Takaro, Westbrook, Incorporated <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Ordinary Shares</td> <td style="text-align: right; border-bottom: 1px solid black;">100</td> </tr> <tr> <td>Total Shares</td> <td style="text-align: right; border-bottom: 3px double black;">100</td> </tr> </table>	Ordinary Shares	100	Total Shares	100
Ordinary Shares	100				
Total Shares	100				
Accountants	BDO Manawatu Limited PO Box 1242 Palmerston North				
Auditors	CKS - Cotton Kelly Smit Limited Unit 6, Northcote Office Park 98 Grey Street Palmerston North				
Bankers	Kiwibank (WHANAU SUPPORT GROUP, HIGHBURY, TAKARO, WESTBROOK INCORPORATED) 328 Church Street, Palmerston North Westpac (IUVENTUS) PO Box 4153, Palmerston North				
Solicitors	Powell Lyall Solicitors 188 Broadway Avenue Palmerston North				

Chairperson's Report

E ngā mana, e ngā reo, tēnei te mihi ki a koutou katoa.

This year we have continued to consolidate the various branches of the organisation. The Highbury Whānau Centre now has a range of services that are very much appreciated by whanau in the community. In the summer months Junior Youth Touch fills the park every Friday night, and the Highbury Whānau centre is in use much of the time.

START, continues to be acknowledged by their funders as an exceptional site for the delivery of their services. Nationally, this contract is now up for tender and we anticipate that we will get a new contract moving forward.

We are very lucky to have sustained a strong group of staff who have worked for the organisation for a number of years. Their passion, in particular to work with rangatahi and their whānau from our community, is to be commended.

This year, staff also returned to present at the Youth Involve conference. It has been acknowledged that we want to be presenting the work of the organisation in a range of different forums.

Our Fergusson Street premises have gradually been prepared for staff to move into. In the meantime, group work has been delivered from this space. It is anticipated that some of the START services will move into these premises in 2020.

We have been extremely lucky to have a number of years of stability as an organisation, and much of this is due to the leadership of Pete Butler and to a strong group of staff.

Ngā mihi ki a koutou katoa.

Wheturangi Walsh-Tapiata
Chairperson

Executive Managers Report

Introduction

The following report is a summary of the activities that organisation has been completing during fiscal reporting period of July 1, 2018 to the June 30, 2019. The work that has been completed and serviced by the two entities that the organisation governs under the umbrella of the Whānau Support Group - Highbury Whānau Centre / Iuventus Governance Group; these entities utilise the following service arms the Highbury Whānau Centre, START Whana Tū – Youth Service and Te Hiringa Alternative Education Programme; for community, whānau and youth development / service provision.

Highbury Whānau Centre

Organisational overview: Ūwhia te pā whakawairua ki te manawanui, kia haemata te tipu - The purpose of the Highbury Whānau Centre is to strengthen the youth and whānau / families of our communities of (Highbury Takaro Westbrook), to become future leaders of tomorrow, this includes the wider context of the Palmerston North region. We continually strive to work collaboratively with other social service agencies and in particular the Palmerston North City Council and the Ministry of Social Development in order to meet the needs of our community.

Staffing: The Highbury Whānau Centre has completed its full complement of staffing with a full time community development worker (Community Psychologist, Dr Alicia Moxon), a full time youth worker (Kiria Tangaroa) and youth mentor (Terry Clune). We have further support within the staffing of the facility and services / programmes within the organisation through the employment of casual staffing compliments, within the School Holiday Programming and our specialist, youth, community and whānau services arm of the organisation. Te Hiringa Alternative Education Programme, continues to develop with teacher Julene Duerksen-Kapao leading the Te Hiringa Alternative Education team alongside the existing staff of youth workers within this programme Morgan Emery and Corey Woon; while Sandra Carroll completes administrative functions for the Te Hiringa programme and the Highbury Whānau Centre. The team that resides within the Highbury Whānau Centre is led and managed extraordinarily well by Anjali Butler.



The START team has continued to have numerous movements within its staffing, with beginning social workers gaining experience within this mahi, prior to moving onto other opportunities. We are becoming an organisation that assists within the development of the youth sector workforce in the strengthening of young youth development practitioners. Those that have departed, during the fiscal year, have been Philamena Beale, Melissa Thake, Kathryn Jesson-Moore, Stewart Fata, Rongo Poutu-Smith and Jharna Melbourne.

The current START staffing includes the Youth Case work team of Kavi Dasanayake, Tinysha Aranga, Isabella Bestberg, Jamie Katu, Kelly Mavor, Meleane Vanos, and Manager Sue Best.

All staff have continued to actively receive professional development and support in accessing this from the organisation; and are supported within their mahi with back office

functions completed by Rongo Poutu-Smith and Kiriaana Tamatea; who has come into our organisation, to assist our back office functions when Rongo departed in August 2018.

Governance: Wheturangi Walsh-Tapiata continues as our Chairperson for the HWC Executive Committee. Within our governance group, which include Frank Moulton, a former Police Youth Aid officer, Diana Kawana, an experienced administrator and current coordinator for the Māori Wardens within the central region area, Leon Tufuga, a representative of the local community member, Veronica Tawhai from Massey University, a lecturer in Māori Studies completing her doctorate, senior youth justice social worker with the Ministry of Oranga Tamāriki and Kelly Bevan from Whaioro Trust. Within this reporting period we have had inclusion within / to our governance. These people bring a wealth of knowledge within the community as well as valuable skill sets to any community organisation.

Our executive group is committed to both the community and the Highbury Whānau Centre, as well as our range of service provision and entities that support these developments; our aim is to provide a range high quality programmes to the youth and whānau/families of our local communities through seeking various funding avenues and opportunities that are becoming more present within our specialised area of expertise.



Planning: We have continued to follow both the strategic and business plans for the organisation, within the strengthening of our administration processes. We have been actively working with government agencies within planning of programmes for the forthcoming financial year, completing contract negotiations and tender request for proposals for service provision for the F20 and beyond government fiscal periods. These are for added service provision within our Specialist Youth, Whānau and Community Development Team, Youth Services Team and the introduction of a new service line within Transitional Services of young people existing state care. We are constantly being consulted with regarding our expertise and success over a long period of time within the youth sector. We are now within a position to host input into government programme design, service development and youth research opportunities. The development of organisational services, initiatives, projects, programmes and resources, with the aim of “working smarter”; is constantly being accomplished in consultation with key players within the youth sector, as the ‘compliance’ aspects of providing non-government service provision to vulnerable populations is becoming more apparent and time / resource allocation for these functions are starting to impact on managerial operational tasks, whereby the need to employ further support for this is becoming evident.

Programmes: Core programmes for the organisation such as the HWC Youth Touch Module, Alternative Education, Youth Justice Programmes, School Holiday & After School Programmes continue to grow and exceed numbers for this service delivery. Continued progressions are evident within the START – Youth Service provision, with proactive development occurring within this programme with the declining benefit and NEET numbers. The planning and implementation of a new service streams within the Highbury Whānau Centre have also occurred within this fiscal period; which are Youth Transitions and a Supported Bail Pilot Programme.

Funding:

Presently we receive funding for our programming from a number of sources, through partnership agreements, Service Contracts and Funding Proposals. Current funding for the

organisation is received from Palmerston North City Council which goes towards our HWC Youth Workers' salary, which is the only funding we do receive from this source and being for the original service provision that the organisation has completed since its inception in 1981.

Some of the other sources include following:

- MSD – Ministry of Social Development
- The Ministry of Education (Iuventus Alternative Education Services, through the managing school of Palmerston North Boys High School)
- PHO – counselling and mental health programmes
- HWC Facility user groups
- Plus other fees associated with existing programmes such as Junior Youth Touch, Holiday Programmes and After School Programmes

Key Performance Indicators & Roles:

Achievement of performance indicators and organisational roles as outlined in contracts.



Measures:

1. Annual provision of after school programmes.

H-Dub Club

Age group:	10-13 year olds
Number of participants:	Up to 11 young people participate in teambuilding activities, cooking and craft during Term 3.
Length of Programme:	July – September 2018 February – July 2019
Programme Trainers:	HWC Specialist Youth and Community Services Team
Measurements Used:	Pre-evaluation and post evaluation
Rationale for Programme:	Healthy relationships are a crucial part of a child's development & learning how to build them is an important part of growing up. Research shows that brief education targeted at building self-esteem and pro-social skills at this age can have long term benefits.
Objective for Programme:	This programme will engage at risk pre-adolescents in physical and creative activity, and increase their knowledge about healthy lifestyles and the benefit of making positive choices. It taught the young people about self-esteem and pro-social peer skills that will be further embedded in their on-going relationship with HWC.
Responsibility of Whānau:	Similar to other programmes delivered through the Highbury Whānau Centre Social Services, members of these young men and women will be informed about the programme objectives as well as being asked to think about their responsibility that they hold in supporting their Rangatahi to participate within the programme.
Attendees:	For this 12 month time period <u>11 registered in 2018 and another 11 in 2019, a total of 22 participants for the period of 1 July 2018 to 30 June 2019;</u> within the twelve month time period.

Kōhine Toa and Tāne Toa

Age group:	10-12 year old young people for games and sporting activities
Number of participants:	Up to 9 participants
Length of Programme:	October to December 2018. Days of programme are Wednesdays, with seven (7) sessions completed in 2018. May to June 2019. Days of programme are Wednesdays, with seven (7) sessions completed in 2019.
Programme Trainers:	HWC Social and Community Services Team – Youth worker
Measurements Used:	Pre-evaluation and post evaluation
Rationale for Programme:	Healthy relationships are a crucial part of a child's development & learning how to build them with confidence is an important part of growing up. Research shows that brief education targeted at building self-esteem and pro-social skills at this age can have long term benefits.
Objective for Programme:	This programme engages at risk pre-adolescents in physical and creative activity, and increase their knowledge about healthy lifestyles and the benefit of making the right choices. It teaches self-esteem, confidence and pro-social peer skills that will be further embedded in their on-going relationship with HWC.
Responsibility of Whānau:	Similar to other programmes delivered through the Highbury Whānau Centre Social Services, members of these young men and women will be informed about the programme objectives as well as being asked to think about their responsibility that they hold in supporting their Rangatahi to participate within the programme.



Attendees: 25 registered participants; averaging 16 each day across the seven (7) sessions within the time period in 2018. 25 registered participants; averaging 14 each day across the seven (7) sessions within the time period in 2019. A total of 50 participants for the period of 1 July 2018 to 30 June 2019

2. Annual provision of three School Holiday Programmes.

Three School Holiday programmes

Age group:	7-14 year olds
Number of participants:	Up to 20 young people daily within each holiday programme.
Length of Programme:	Two week programme within the school holiday period.
Programme Periods:	July 9 th to July 20 th , 2018 October 1 st to October 13 th , 2018 April 15 th – 26 th , 2019
Programme Trainers:	HWC Specialist Youth and Community Services Team
Measurements Used:	<u>Consistent Action Reflection</u> Immediately after each session the co-facilitators shared some informal reflections about what worked well, and what could be improved. The following day the co-facilitators came together for a more formal feedback session to brainstorm, make suggestions, and plan tasks for the next session.

Evaluation Form

Group feedback was sought from participants throughout the programme. However, the co-facilitators wanted to develop a tool which would allow participants to provide individual and anonymous feedback. It was also an important part of ending the group in a tidy way and encouraging a sense of closure.

Rationale for Programme: We have developed this programme to not only cater for the recreational activities, but also the pro-social development of young people within this school holiday periods.

Objective for Programme: Holiday Programme is intended to provide youth the opportunity to engage in fun, interactive and productive activities which gave them with the chance to gain a skill and a sense of inclusion.

Sports, Art, Team building, and Outside activities are included in this programme and has many associated positive learning outcomes from strengthening social networks, developing a sense of pride and achievement, developing fine and gross motor skills, as well as providing an opportunity to be creative and blow off some energy. To break down any potential barriers, participation is the key factor for the youth to socially interact in a team environment.



Responsibility of Whānau: Similar to other programmes delivered through the Highbury Whānau Centre Social Services, members of these young men and women are informed about the programme objectives as well as being asked to think about their responsibility that they hold in supporting their Rangatahi to participate within the programme.

Attendees: Programme 1 = 172 / Programme 2 = 145 / Programme 3 = 129

446 participants; attended these programmes over the reporting time period of 1 July 2018 – 30 June 2019.

3. Annual provision of a Youth Leadership Development programme.

HWC JYT

Age group: 13 - 19 year olds
Number of participants: 32 young people participated within the programme during the reporting time period.

Length of Programme: October to December 2018
 February to April 2019

Programme Trainers: Designed by the HWC Specialist Youth and Community Services Team, and facilitated by the HWC Youth Worker & HWC JYT Staff.

Measurements Used: Pre-registration / training and post evaluation

Rationale for Programme: Delivered as an after-school programme (Friday afternoons) as a proactive, preventative measure for local, and other identified adolescents. This programme

Objective for Programme:	<p>focusses on young people from a low decile community, and aims to promote community engagement, peer leadership, improved communication and improved decision making.</p> <p>This programme engages young people between the ages of 13-19 years old who we train to facilitate the refereeing and coordination of approx. 1450 young people within this sports module. This has given youth an opportunity to learn, in an active learning environment how to lead people in a positive yet confident way and led to options for them to attend specialised coaching and leadership trainings as well as further coaching, refereeing and co-ordination opportunities. This particular group has been retained to assist the next leadership in sharing their learning and experiences.</p>
Responsibility of Whānau:	<p>Similar to other programmes delivered through the Highbury Whānau Centre Social Services; the families' of these young people are informed about the programme objectives as well as being asked to think about their responsibility that they hold in supporting their Rangatahi to participate within the programme.</p>
Attendees:	<p><u>55 participants</u>; for the reporting time period, this programme is going through to April 2019.</p>



HWC Leadership Programme – Mini / Mod 2019.

Age Group:	14-15 years
Gender:	Male
Number of Participants:	5
Length of Programme:	6 Weeks (Late February to Early April 2019)
Programme Trainers:	Designed by the HWC Specialist Youth, Whānau and Community Services Team, and facilitated by the HWC Youth Worker.
Rationale for Programme:	This programme is aimed at young people who want to gain confidence and to develop their leadership skills and experience in a range of activities that is controlled in a safe and supportive environment. The programme will encourage youth, through interactive activities and provide opportunities for leadership roles in a team environment.

Objective for Programme:	To enable and empower youth to gain confidence, develop them to become great leaders within their community it also prepares and enables the junior leaders to gain some insight into becoming a youth leaders with the component of practical application, such as our HWC Rugby League Mini / Mod Sports Competition Module.
Responsibilities of Whānau:	Similar to other programmers delivered through the Highbury Whānau Centre Social Services, young people's whānau / caregivers are informed about the programme objectives as well as being asked to think about their responsibility that they hold in supporting their Rangatahi to participate within the programme.
Attendees:	<u>5 participants</u> ; for the reporting time period, this programme is going through to April 2019.



4: Annual provision of two youth sport competitions.

HWC Mini-Mod League Competition:

Age group:	9-11 year olds
Number of participants:	20+ Maximum
Length of Programme:	6 weeks every Tuesday for a 75 minute session from 3:45pm to 5:00pm. March 5 th – April 9 th , 2019.
Programme Trainers:	Designed by the HWC Specialist Youth, Whānau and Community Services Team, and facilitated by the HWC Youth Worker.
Measurements Used:	Pre-registration / training and post evaluation. Post season a formal review was held to improve facilitation of the programme.
Rationale for Programme:	The Mini-Mod programme is a new initiative that builds on the already successful sporting modules we run. Many local parents have seen the success of the Junior Rugby League module (and the Youth Touch Module), and have asked us to cater for an Under 11s grade.

The idea is to provide another avenue for young people to play sport after-school, to promote key messages and values through engaging in sport, and to have a positive experience of Rugby League with the aim to pathway them into the sport we love.

The concept for this programme is:

To engage with young people, their whānau, and their



schools through Rugby League. To develop players by incorporating 'skill & drills' trainings into a competitive sports module where each team has 2 games per day. To provide qualified coaches and trainers to support both the players and the coaches. To deliver the THREAD

philosophy (Trust, Honesty, Respect, Excellence, Attitude & Development) to young people through Rugby League. To promote key healthy lifestyle messages.

Objective for Programme:

(PACT) Positive Attitude Change's Today for Tomorrow, leadership, including a consistent theme of resiliency.

Responsibility of Whānau:

Similar to other programmes delivered through the Highbury Whānau Centre Social Services; the families' of these young people are informed about the programme objectives as well as being asked to think about their responsibility that they hold in supporting their Rangatahi to participate within the programme.

Attendees:

36 participants; for the reporting time period, March to April 2019.

HWC JYT (Highbury Whānau Centre Junior Youth Touch Module)

Age group:

5 – 15 year olds

Number of participants:

1440 young people participated within, 144 sports teams within the programme during the reporting time period.

Length of Programme:

October 2018 to December 2019; February to March 2019

Programme Trainers:

Designed by the HWC JYT Working Group, Specialist Youth and Community Services Team, and facilitated by the HWC JYT Coordinator.

Measurements Used:

Pre-registration / training and post evaluation. Post season a formal review was held to improve facilitation of the programme.

Rationale for Programme:

Delivered as an after-school sports programme on a Friday afternoon, within the summer months; as a proactive, preventative measure for local, and other identified adolescents. This programme focusses on young people from a low decile community, and aims to promote community engagement, peer leadership, improved communication and improved decision making.

Objective for Programme:

This programme engages young people between the ages of 5 -14 years who participate within the sports module. A total of 1450 young people playing within the sports module. This has given youth an opportunity to learn, in an active learning environment how to lead people in a positive yet confident way and led to options



Attendees:

1440 participants; 144 sports teams for the reporting time period, with an average of 10 players / participants per team.

for them to attend specialised coaching and leadership trainings as well as further coaching, refereeing and co-ordination opportunities. This particular group has been retained to assist the next leadership in sharing their learning and experiences.

Responsibility of Whānau: Similar to other programmes delivered through the Highbury Whānau Centre Social Services; the families' of these young people are informed about the programme objectives as well as being asked to think about their responsibility that they hold in supporting their Rangatahi to participate within the programme.

5. Annual delivery of two youth development programmes

Tāne & Wāhine Toa

Age group & gender:

Delivered to 13-16 year old (male & female) as an in-school programme.

Number of participants:

Up to 18 young people in the period of 1 July to 31 December 2018.

Up to 30 young people in the period of 1 February to 30 June 2019.

Length of Programme:

9 planned sessions over an 8 week period.

Programme design & facilitation:

Co-designed by the Specialist Youth Team and Alternative Education Team of HWC.

Measurements Used:

Pre-evaluation and post evaluation

Rationale for Programme:

Research shows that most 'at risk' is young people. This programme is designed to positively encourage at risk youth through pro-social sports and leisure activities, and provide opportunities for leadership and cooperative roles in a team environment. The Wāhine / Tāne Toa programme promotes healthy lifestyle choices through physical activity and positive relationships.

Objective for Programme:

This programme will encourage young people to reflect on their identity, relationships, and decision making, as well as leadership skills. It will also increase the adolescent's knowledge about the effects of alcohol and substances.

It will teach adolescents about the risks associated with alcohol and substance use and build commitment to avoid abusing alcohol and substances.

Responsibility of Whānau:

Similar to other programmes delivered through the Highbury Whānau Centre Social Services, members of these young women's whānau will be informed about the programme objectives as well as being asked to think about their responsibility that they hold in supporting their rangatahi to participate within the programme.

Research shows that most 'at risk' is young people. This programme is designed to positively encourage at risk youth through pro-social sports and leisure activities, and provide opportunities for leadership and cooperative roles in a team environment. The Wāhine / Tāne Toa

Objective for Programme:	programme promotes healthy lifestyle choices through physical activity and positive relationships. This programme will encourage young people to reflect on their identity, relationships, and decision making, as well as leadership skills. It will also increase the adolescent's knowledge about the effects of alcohol and substances. It will teach adolescents about the risks associated with alcohol and substance use and build commitment to avoid abusing alcohol and substances.
Responsibility of Whānau:	Similar to other programmes delivered through the Highbury Whānau Centre Social Services, members of these young men and women will be informed about the programme objectives as well as being asked to think about their responsibility that they hold in supporting their Rangatahi to participate within the programme.
Attendees:	<u>25 Attendees for the August-September 2018 period and 27 Attendees for the February-April 2019 period. A total of 52 participants for the 1 July 2018 – 30 June 2019 year.</u>

6. Annual completion of one community development initiative that will enhance community development identity.

- Pātua te Taniwha – A community driven initiative to promote Te Reo Māori within the community, and provide opportunities for people to learn and further develop their Reo. Started by local Kaumātua, the Highbury Whānau Centre has sourced funding to promote and develop Pātua te Taniwha, and housed the programme within the facility on a weekly basis. Participant numbers have tripled since it shifted under the HWC umbrella, and there are plans for further development. Each Thursday evening between 25-35 people of all nationalities attend class to grow their knowledge of and confidence in speaking Te Reo.



Two Community Development Events were facilitated by the organisation during the period of 1 July 2018 to 30 June 2019.

These were the following:

- Highbury Community Day – approx. 1500 people attended
- Outdoor Movie Night - approx. 700 people attended

Highbury Community Day: An all age's event, with mainly families attending hosted the first round of the MRL (Manawatū Rugby League) competition being hosted on the day as part of the event activities'; alongside the Highbury community touch tournament and the Highbury Sunday markets as part of the days morning activities. During the afternoon, the summer concert was facilitated where further families attended the event. The event attracted arrange of ethnicities, with the main cultural backgrounds attending being from the Māori and Pasifika Community.

The following is a description of the day's activities:

- The Highbury Markets. They were there all day (7am – 4:30pm) with their food stalls and fruit and vege options. The Highbury Markets were happy to support us with this event and move their markets up the road for the day. They thoroughly enjoyed running the markets from Monrad Park for the day and received good feedback from the public.
- We hosted the first round of junior league. This ran from 10am-2pm. Manawatū Rugby League were also happy to get on board and move the first round of league to Monrad Park as opposed to Coronation Park. They loved supporting our event by having some grass roots footy for the community to enjoy.
- Unit Touch club ran a community touch tournament that went from 10am-2:45pm. This tournament was run last year, due to its success we thought it would be best to bring it back and Unit were on board to run it again. This year they stuck with the social grade, but also added in an elite grade which was well received by the players. All teams had a great day and the feedback we received from the players on how the tournament was run was all positive.



- We teamed up with Summer Social and had the concert in the HWC gym. The concert was originally meant to be out on the park, but due to the weather this had to be moved inside. The concert ran from 12pm-4pm. When creative sounds confirmed the supporting acts were Ripple Effect, Kdread and the Lion Squad, DJ Styles and Ice Pro we knew the concert would be a success. They then confirmed that HERBS were going to be the headline act, the community were over the moon with this announcement. Creative Sounds knew what type of genre the community would come down for and their choice in the lineup, definitely helped with getting the numbers down there. Creative sound were fantastic to work with, they are so passionate about giving back to the community and we hope they will be in a position to work with us again next year
- We had some health providers present at the markets, Ora Konnect, Te Wakahuia and TOAM. This was a good platform for them to engage with the public.
- The electoral role made contact and asked if they could be a part of the day too. They wanted to be able to connect with the community and discuss any queries they might have.

Highbury Community Day: The highlights from this day would be the number of people who turned up even though it was pouring down with rain. The benefits to the attendees would be having an event in Highbury on Monrad Park that provided a positive environment for the entire family.

Outdoor Movie Night: All ages but mainly Whānau of all ethnicities, including the migrant & Muslim community; as well as predominantly the Māori and Pasifika Community.

- Inflatables: The Thunder Run, the Giant Slide & Toddler Playland. These ran from 2:30pm-6pm. These were a huge success the children loved these!!
- Popcorn: We also hired a popcorn maker and offered free popcorn to the public for the movie. These were handed out to all the kids at 6:15 when the movie started. These went down a treat, the kids' faces would light up when they received their free popcorn.
- Movie: We played Moana, it was so good to see the amount of families that come down and parked up with their blankets to watch this movie with their children.

Everybody has seen this movie numerous times but it was a treat to sit out on the park on a nice evening and share that with the community.

- Food stalls: We had Kia Ora Warriors rugby league club running a sausage sizzle fundraiser, a netball team running a pineapple ice-cream fundraiser, and an offering of island doughnuts and Soul Sisters down there offering a range of hot drinks.

The following are the collaborative relationships that our organisation is currently participating within:

- NGO Leadership group – information sharing and training.
- WOSIDLG – The Whānau Ora Strategic Innovation, Development and Leadership Group
- Ara Taiohi – The National Youth Sector Network
- Palmy Youth Sector Network – Membership and steering group membership
- Youth Well-being Advisory Group (YWAG) – Membership & participation into the DHB Youth Well-being Advisory Group
- Local SWiS workers – (SWiS – Social Workers in Schools) information sharing, programme design and at times facilitation of delivery.
- Ora Kconnect – a collect impact collaboration of organisations in the Westside of the city; the 4412.

IUVENTUS Ltd

SERVICE STREAMS:

- **START – Whana Tū, Youth Service**
- **Te Hiringa – Alternative Education**

START – Whana Tū, Youth Service

Organisational overview: The purpose of the START, Whana Tū – Youth Service is to deliver the YP / YPP (Youth Payment & Young Parent Payment) and the NEET (Not Engaged in Education & Training) contracts within the Palmerston North & Manawatū District communities. This is a contract that is facilitated by Iuventus with the Ministry of Social Development.

Staffing: START, Whana Tū – Youth Service has nine staff. All staff are experienced and / or qualified within Case management, Social Work and / or Youth Work; staff have continued to actively receive professional development and support in accessing this from the organisation.



In July 2019, we completed our seventh year within youth services after the initial period of establishment and development of the service and a way of working with young people within Palmerston North and the Manawatū region (July 2012 to June 2019); a understanding of how the youth services contract worked, and how we as an organisation were going to implement this service within our community. We have developed the initial evolution of youth service provision after the early years within the establishment and improvement of the youth transition programme that solely worked with NEET (Not Engaged in Education and Training) young people between the ages of 13 to 18 years old.

Within the development of YP & YPP (Youth Payment & Young Parent Payment) we continue to meet and at times surpass the national average within the contracted outcomes for this service provision, encouragement of young people in re-engagement within education and further training is the outcome foci.

Within the delivery of this service we are fully involved within the performance / outcomes of the MSD Youth Service Contracts and it was a period of both growth and stabilisation within the current youth services contract for the organisation; especially within the learnings and adjustments in working with young people in receipt of financial support from the government under the YP & YPP (Youth Payment & Young Parent Payment) programmes of this contract.

The following is a table with the quantity and educational engagement percentages for START services here in the Palmerston North / Manawatū district (as at 30 June 2019):

Provider Name	Current Enrolments				Engaged in Full-time Education, Training or Work-based Learning	
	YPP	YP	Total YP/YPP	Total NEET	Total YP/YPP	NEET
START – Whana Tū, Youth Service	50	75	125	27	68%	42%

Highlights for the Service

A highlight for the service has been the continued growth and development of the staff within their respective roles. The service team of START within our organisation is a group of committed individuals who strive to seek positive outcomes for each of their clients... the young people who need their support. Individuals are prepared to work as a collective to develop cohesive processes in the utilisation of the resource that is Youth Service, which enables young people to create independence and engage within education. Through the development of all of our staff members, their growth within the youth sector will continue to flourish. The acceptance of the Youth Service within the youth sector, schools community and social service providers has constantly needed to be maintained, although it has been relatively unproblematic in connecting with all the above named sectors. The maintenance comes from the forever evolving world that is social policy with the programme facilitation of NEET (Not Engaged in Education & Training) & Youth Benefit schemes; as well as balancing this with the individual development needs of staff and their whānau. Which included the introduction of a four day work week for this service team, during this year to balance the increasing administrative task required within this work stream.

Having the adequate resources and support to develop this service, and the ability to creatively develop the work process / practice to meet the needs of the young people we serve, has also been a continued development. This is without the fiscal constraints that most other social service organisations face, has also been a highlight; this is a constant balancing act with our service meeting / achieving the overarching aim of having less young people relying on a benefit to meet their needs, as we have had a number of young people consistently leaving the youth benefit supports and moving into independence through gaining full-time work and re-engagement within further education and training.



Challenges for the Service

The proposed risk is that the ongoing development of service support, contact and the ability to engage with those young people whom are not accessing support from these services or agencies is becoming a concern, these young people have the classification of being (NEET - Not in Education,

Employment and Training); alienated young people, whom have withdrawn from the education system, training opportunities and are becoming increasingly “unemployable”; is an enormous concern, these young people have also withdrawn from all support and avenues that can assist within their progress and development. Thus coupled with the limited employment options for these young people, and the resources’ and time needed to meet, assess the need and explore positive outcomes for these young people is an ‘ethical’ concern for the organisation. The mitigating strategy will be to ‘pool’ the time and resources for these groups with support from Work & Income to assist in the provision of service delivery to these vulnerable groups. The provision of a “frank”, “blunt” and “honest” programme to these groups would benefit and aim to inspire the need for accessing programmes, training and employment options for their individual needs. Another worrying concern, becoming a trend has been the utilisation of some whānau and individuals viewing the YP (Youth Payment) benefit as a potential ‘default’ option rather than potentially exploring other options in accessing fiscal support for themselves. We need to develop a process that enables & empowers young people into work, and understanding what work is and the development of a culture or ethos of employment being a social norm.

Progress forward, within a solutions focused framework would be partnering with Iwi and PNCC to develop a work programme to empower the learning and understanding of mahi in how it is to engage with and complete mahi. A process of learning, tasting, feeling and experiencing what work feels and looks like... aka work ethic. We are currently within an exploratory process on developing this partnership programme and exploring funding with Iwi and PNCC.

Te Hiringa – Alternative Education

The Highbury Whānau Centre is a Youth, Whānau and Community Development organisation that was started in 1981 in response to some burgeoning youth issues in Highbury, Palmerston North. Over a decade later, in response to a growing issue with local young people who had disengaged from education, the Highbury Whānau Centre Youth Worker collaborated with local school principals to secure a new initiative called Alternative Education. In 2000, the Highbury Whānau Centre became the first local provider of AE. As the need grew, so, too, did the AE provision, and the Centre became responsible for working with the local consortium of schools to support and encourage better outcomes for young people ‘alienated ‘ from mainstream settings.



Early in the provision of AE, the Whānau Centre recognised the complexity of issues that results in the alienation and disengagement of young people from mainstream education. Social determinants such as socio-economic status, mental and physical health, exposure to drug and alcohol, physical and emotional abuse, etc., were recognised as common factors in the lives of the young people referred to us. Their resulting disengagement from education only served to compound the issues and create further risk factors for the young people’s wellbeing. In response to this, the team of multi-disciplinary practitioners developed an inclusive pedagogy and processes that addressed both the educational and behavioural deficits and the compounding social, health and youth justice issues.

Since then, our programme has responsively developed and evolved to meet the needs of our students. Youth mentors work proactively in schools to prevent drop-out and to reintegrate returning students, specialist teachers and youth workers close the learning gaps onsite, and a multi-disciplinary team collaborate to provide a holistic service for the wellbeing of the young people.

The formulation of a MoU (Memorandum of Understanding), the development of a payments schedule, recruitment of staff and the development of processes that support the facilitation and management of this contract have been ongoing developments; under the umbrella of IUVENTUS Limited. Our focus for within this annual period for Alternative Education is to increase the learning engagement with 'alienated' young people and stabilise this contract for the benefit of these vulnerable young people.

2017-2019

In 2017, the programme was renamed 'Te Hiringa' in recognition of the new direction of the programme and the perseverance, energy, determination, inspiration and vitality required by both the students who set out to redefine their educational engagement, and the staff who educate and elevate this vulnerable sector of young people in education and further learning.

A decision to re-align the strategic direction for our Alternative Education Programme engendered a strengthening and streamlining of this provision, to this vulnerable grouping of young people. A streamlined process within our back office and across the 'whole' organisation has been developed alongside the service delivery. This has strengthened our administrative procedures for the young people we serve within this programme.

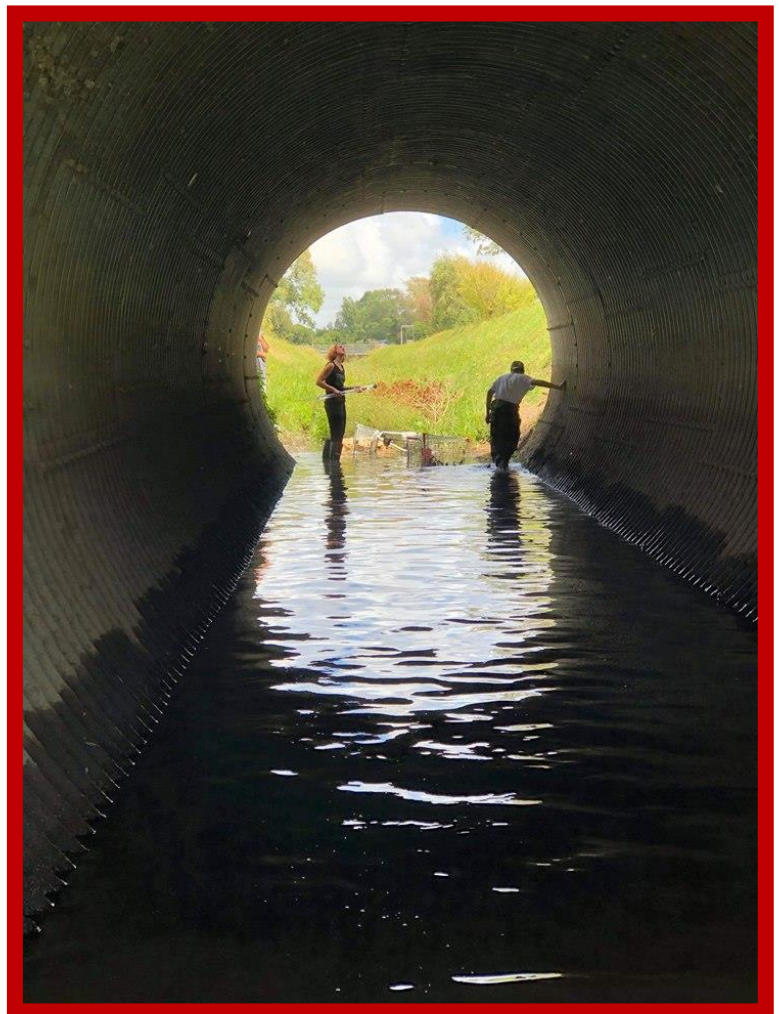
We observed over time that the age of young people alienated from education are getting younger, and the options available for re-integration back into the education mainstream are becoming increasingly more difficult. We are faced with the possibility that a high percentage of these young people will be fully educated within their secondary schooling years within the alternative education setting.

We set upon a journey of redesigning our curriculum, and reshaping the relationships with referring schools, to encourage and enable more students to successfully reintegrate back into mainstream settings, and also meet the learning needs of those who will remain within an alternate educational setting.

Our next steps are to encourage the Ministry of Education to develop a strategic focus for alternate educational options that empower young people to engage and develop a hunger for further learning, as well as sustainable employment options.

Our model consists of the following:

The Highbury Whānau Centre Specialist Youth and Community Services Team and the Alternative Education staff, collaborate to deliver a programme combining a 21st century curriculum with psycho-education and therapeutic intervention to address behavioural and underlying mental, emotional and physical health concerns of students.



Academic learning is student centred and culturally designed. Physical & nutrition education, AOD (Alcohol & Drug) education, identity education, individual solution-focused intervention, mentoring and primary health engagement are woven into the curriculum to create the overall programme. The components combine to provide a comprehensive response to the both the learning needs of the alienated students and the other factors that impact on learning.

Learning difficulties may not be a causal factor in student disengagement from mainstream schooling, but, instead, a symptom of other factors that have impacted the student. The life experience and background of a student has a significant bearing on their ability to manage the challenges that schools pose to young people. A student with regular truancy, behavioural difficulties, and/or conflict with staff are sometimes indicative of trauma they have suffered or dysfunction in their home environment. Students are supported through counselling, mentoring, learning coping strategies, and being linked into other pro-social engagement. Our programme, then, is a holistic model of learning that recognises and addresses the social, physical, emotional and mental barriers that impede progress.

Students regain confidence by becoming successful learners. When they are ready to return to a mainstream provider, their transition is negotiated and an 'Engage' support worker is assigned to support them until they are comfortable within the environment. Advocacy and mentoring are continued until the school, the whānau and the student agree that it is no longer required, and can be reinstated at any time the need presents.

Young people and their whānau have been involved in designing the education programme, providing valuable input into the direction of the delivery, both in the initial design and as an ongoing reflexive practice throughout the programme.

Referring schools are invested in the process of engaging Te Hiringa Alternative Education as a support mechanism for their students, particularly as an intervention to prevent suspension and exclusion, and remain involved so that transition back into school is more easily accessible and an intended outcome.

Manawatū AE curriculum is mobile, culturally designed, future focused and responsive to the needs of the students, whanau and community.

Inquiry based learning has a strong student-centred approach that integrates values, key competencies, cultural competencies and habits of mind.

Digital learning has been implemented to enhance current practice, open up new and different ways of teaching and learning for our students, staff and whānau, where students have access to our school curriculum online through Google applications and can participate in learning, in any place, at any time. Student 'agency' is promoted where students take responsibility for their own learning which has increased motivation, engagement and accelerated achievement.



Outcomes

Within the reporting period 1 July 2018 to 30 June 2019, 76 (1 July to 31 December 2018) and 92 (1 January to 30 June, 2019) a total of 168 students were enrolled in Alternative Education (we are funded for 44 annually); this included the students being supported in the ENGAGE programme. This programme supports these young people's re-engagement into mainstream education. Although there

have been significant barriers to re-enrolment and reintegration, the annual outcomes indicate that the majority of referred students experienced a positive outcome.

There are often significant delays between student non-engagement (due to truancy, suspension or exclusion from school) and referral to Alternative Education. Consequently, the students' behavioral issues are often compounded by the results of long term disengagement; such as frustration, fraught whānau relationships, and lack of confidence in the system and themselves, and nervousness or anxiety at re-engaging. Attendance at AE, therefore, is a positive outcome, and a step towards reintegration into a mainstream setting.

Highlights for the Service

The highlights for the service over this reporting period has been the passionate staff and their commitment to the young people of the Alternative Education Programme, Te Hiringa. The Te Hiringa curriculum is derived from the NZ curriculum and couched in a cultural framework; engaging students in robust and relevant learning. Students learn interactively, at their own pace, and are progressed from their current aptitude and skill set. Key priorities include lifting the achievement of disadvantaged students through meaningful teaching and learning using 21st century ideas and resources. Individual student plans guide the teaching and learning process.

Te Hiringa employs a culturally responsive and relational pedagogy; in that the contexts for learning are where learners are able to connect new learning to their own prior knowledge and cultural experiences. The students inform the direction of teaching and learning as they interactively feed into and from the development and construction of lessons.

Julene Duerksen-Kapao who joined this team in April 2018, has developed a strong mana enhancing programme for our Rangatahi; alongside our Youth Working staff within this programme, which are Morgan Emery and Corey Woon; administration support from Sandra Carroll and pedagogical lead & management from Anjali Butler, with support from Phil Hann of Palmerston North Boys High School.

Our staff understand that supportive, trusting relationships are key to student learning in Alternative Education. Teaching and learning roles are mutually interdependent, organic and flexible. Both students and teachers share experiences and knowledge, and learn from one another. Te Hiringa's pedagogy is informed by Ako (Ka Hikitia - Accelerating Success) which is 'grounded in the principle of reciprocity', where the two-way teaching and learning process ensures that language, culture and identity inform the contexts for successful teaching practise.

Te Hiringa's realisation of the following three quotes reflect the efficacy we actively achieve through this vital programme:

- "Alternative Education needs to move towards proactive planning for at risk students with interventions designed to keep young people in school" (Ministry of Education, 2016);
- "Through providing meaningful support, developing positive relationships between staff and students, and recognizing the importance of meeting the needs of the whole person, education providers may be able to support multiple (social) service using young people to achieve greater



success in their lives.”(Pathways to Youth Resilience, 2014)

- “Successful schools demonstrated educational commitment to equity and excellence. They framed their achievement challenges effectively; resourced the required actions; made educationally powerful connections with students, parents and whanau; and ensured Māori enjoyed educational success as Māori.” (Education Review Office, 2016)

Challenges for the Service

Forecasting what the future holds for this programme is difficult, as there is nil to minimal strategic direction from policy makers. Anecdotally we know that this grouping of young people are both difficult to manage and inspire into a positive engagement within education. If we are empowered / enabled to continue our developments within this area, we believe the future looks bright through the following practise:

Collaborative Practice

Despite a historically fragmented approach locally to supporting disengaged or alienated students, we remain committed to promoting a more collaborative model of working with 'at risk' students. Our team includes highly regarded specialist staff, able to facilitate and support positive development. Our students deserve future opportunities in learning, and mainstream schools need to work together to ensure that those opportunities are present & explored. We are determined to participate in the local Community of Learning.

Digital Classroom

Digital technology has opened up new and different ways of teaching and learning for our students. They have access to innovative learning opportunities using 21st century technology. Developing digital literacy enables our student to be proficient in critical thinking and problem solving, and use digital tools to collaborate, construct information, communicate and relate to others. Our curriculum is mobile since implementing e-learning as a core part of our programme, and every student participates through a variety of mediums including chrome books and tablets as well as paper based work. Our next steps are to further develop Google classrooms to consolidate and provide easier access to multi- level classroom work.



Vocational Pathways

Next steps in individualised student planning is working more closely with local industry, schools and the vocational pathway team to create better processes for aligning student learning with vocational opportunities. We have the flexibility to create work ready students, whether it be directly with AE students, or with mainstream students, by providing expertise in preparing for employment, supporting the transition to work, and mentoring for sustainability in the workforce.

Our team is committed to an innovative and forward thinking practice to ensure our students have the best opportunities to progress into their futures.

Preliminary discussion commenced regarding the potential of a contract extension within the Alternative Education contract after December 31st, 2018. At the time of writing this report, we have yet

to receive confirmation other than a verbal validation that this contract / programme will continue for the organisation, and will be rolled over until December 2019. We are seeking arduously, written confirmation that this programme will continue from the MOE (Ministry of Education).

Again we seek further discussion on possible government policy announcements, which we hope provides a stabilised strategic direction for this service and the young people within it.

Conclusion

In conclusion I would like to thank the governance team, whom host a wide collective experience; have guided the two organisational entities, the Highbury Whānau Centre and Luventus, through the wisdom and skill of each individual governance member; your knowledge and networks have been invaluable in assisting to provide support and direction for our team.

To our service teams, who all bring their individual skills, talents', patience, integrity, passion and drive into their own work practice; through our collective efforts, and our individual roles we are able to play a vital role in the development of young people within our city, assisting young people to be connected to services that support the education, health and development; we constantly need to remind ourselves that the ultimate goal of "enlightenment" for each young person is constantly evolving and is an ongoing developmental process. Humility and the strengthening of core role functions within our roles, thus being engaging and motivating young people to achieve their potential, should always remain within focus.

Our organisation has sustained a period of consolidation after an interim era of short term growth. We are now faced with the challenge of developing methods of sustainability, whilst encouraging the development of our story within a research relationship with a partner group that enables the sharing of our practices that empower young people, their whānau and the collective communities' lives... as we know, after a period of 38 years since the organisations humble beginnings in 1981, we have endured a journey that transitioned from reactive youth & community work to the proactive developments that we have managed to secure government contract procurement to enable some quality service provision; this is the consolidation period over the recent years, with a forthcoming focus aiming at long-term sustainability and authenticating our methods of service practice within a research scope. I have added our organisations strategic plan over the next five years to provide some understanding.



To MSD, especially Katie Brosnahan, Claire Pope and Paul McMillan who have always been fully supportive of the organisation and the services that we provide within the Palmerston North community. A special thanks and acknowledgement to these people for their efforts in enabling this organisation to strengthen, which empowers young people to flourish within our city.

Peter Butler
Group Executive Manager

AUDITED ACCOUNTS

July 1, 2018 to June 30, 2019



Entity Information

For the year ended 30 June 2019

Whanau Support Group

Contents of Performance Report

For the Year Ended 30 June 2019

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Whanau Support Group

Entity Information

As at 30 June 2019

Whanau Support Group is a group registered with the Charities Commission

Entity's Purpose or Mission

Uwhia te pa, whakawairua ki te Manawanui, kia haemata te tipu!
The embracing essence of our Whanau and Community will reinforce the development of our children and youth as leaders for Tomorrow'

Ururu huarahi, ngaro tangata. Huarahi watea, kainga kitea
An overgrown path will lose people, a clear path shall ensure goals / horizons are seen.

Nature of Business

Youth, Whanau & Community Development Services

Entity Structure

The organisation commenced in 1981, by a group of parents wanting to assist their children to who were experiencing issues with truancy, youth crime and educational engagement. This was the commencement of youth development programmes for their own whanau and the wider communities, within the Palmerston North suburbs of Highbury, Takaro and Westbrook.

This work in the initial reactive youth work initiatives continued and amalgamated to include proactive youth and community development work. From the early 1990's, the inclusion of sport as a tool to teach social responsibility launched the youth sports programmes within the organisation and in 1999 the alternative education programme began. In the mid 2000's the addition of youth transitional services aided the extension of these services. Alongside this progression the inclusion of youth counselling and youth mentoring have aided the continued organisational focus within core youth development activities.

A joint executive management committee of Highbury Whanau Centre & luventus made up of community members with expertise within social services, organisational management and community development, meet and discuss the strategic direction and issues concerning the ongoing running and development of the group on a six weekly basis. The roles within the executive committee are: Chairperson, Treasurer, Secretary, Group Manager and three Executive members.

The Group is managed by an Executive Manager, who is responsible for all staff and has service team managers for the groups' service arms of Transitional Youth Services, Alternative Education and Specialist Community & Youth Services. The executive manager informs the chairperson of any major issues that affect the group.

The Group is a registered charity comprising an Incorporated Society with a subsidiary Company.

Beneficiary

Youth Whanau and Community

Main Sources of Cash and Resources

Contract for service agreements with Ministry of Social Development, Palmerston North City Council and Child Youth & Family. Other sources include participant fees within programme activities.



Whanau Support Group

Entity Information (continued)

As at 30 June 2019

Main Methods Used to Raise Funds Funding request applications are invited by the Ministry of Social Development and Palmerston North City Council, for specialist youth, whanau and community development services. An MOU is in place with the Managing School of the Principals Association to facilitate the funding of the Alternative Education Programme.

Participant subscriptions are drawn from service / programme participants if & when required to fund specific programme shortfalls.

Invoices are raised periodically, which align with the specific agreement specifications for the aligned service stream.

Entity's Reliance on Volunteers and Donated Goods or Services

The organisation has a number of volunteers involved within its service delivery and programme facilitation.

A Youth Leadership programme facilitates a volunteer engagement process for which young people assist with the refereeing and coordination of the Junior / Youth touch module for young people.

Volunteers assist within governance roles, after school activities, holiday programmes and youth sports coaching undertakings.

Our Overarching Goal

Uwhia te pa, whakawairua ki te Manawanui, kia haemata te tipu!
The embracing essence of our Whanau and Community will reinforce the development of our children and youth as leaders for Tomorrow'

Auditors

CKS Audit
PO Box 5257
Palmerston North

Accountants

BDO Central (NI) Limited
Chartered Accountants and Advisors

Bankers

Westpac Bank
PO Box 4153
Palmerston North

Solicitors

Powell Lyall Solicitors
188 Broadway Avenue
Palmerston North

Registered Charity Number

Whanau Support Group, Highbury, Takaro,
Westbrook Incorporated - CC41466
Luventus Limited - CC37594
Whanau Support Group - CC53983



Statement of Service Performance

For the year ended 30 June 2019

Whanau Support Group

Statement of Service Performance

For the Year Ended 30 June 2019

Description of the Group's Outcomes and Outputs

The below figures represent what can be evidenced within the SERVICE OUTCOMES / OUTPUTS from 1 July 2018 to 30 June 2019.

SERVICE OUTCOMES

The outcomes of the organisation group include the following:

- To provide guidelines support & assistance to those seeking help from the organisation.
- To support, guide & work alongside our youth workers
- Our youth workers; across our group are highly qualified and experienced practitioners that include a Registered Community Psychologist (x1), Registered Teachers (x2), Registered Social Workers (x2), Qualified Youth Workers (x7) and training Social Workers (x3)
- To develop programmes that service community need
- To provide support in crisis situations for young people and their whanau
- To encourage young people to make a contribution
- To encourage young people to take responsibility for their own actions
- To provide opportunities that will lessen the chances of re-offending by encouraging values of self-respect, self-esteem, self-confidence and self-determination

	Actual 2019	Actual 2018
HWC - Specialist Youth, Whanau & Community Services		
* Specialised & Individualised Advocacy & Support for Young people presenting with extreme risk factors. - Individual participant numbers	N/A	8
* Specialised Group Youth Mental Health Programmes - Individual participant numbers across two programmes	16	23
* Specialised Alternative Education Undertakings - Individual participant numbers across three service streams	133	135
* Specialised & Individualised Youth Justice Mentoring for at Risk Youth - Individual participant numbers	23	16
* Specialised & Individualised Counselling for Young people presenting with extreme risk factors. - Individual participant numbers	50	57
* Specialised & Individualised Youth Work Support Activities for at Risk Youth - Individual participant numbers	27	107
* After School Programmes - Group participant numbers	72	91
* School Holiday Programmes - Group participant numbers from 3 programmes	446	481

These financial statements are to be read in conjunction with the accompanying Notes and the compilation report. These statements have been audited.



Statement of Service Performance (cont.)

For the year ended 30 June 2019

Whanau Support Group

Statement of Service Performance (continued)

For the Year Ended 30 June 2019

HWC - Junior/Youth Sports Programmes		
* HWC Junior Youth Touch participant numbers	1495	1430
* HWC Junior Youth Rugby League participant numbers	0	0
*HWC Mini-Mod participant number	36	116
*HWC Community Mural Launch & Community / Sports Touch Day estimated participant numbers	400	400

START - Youth Service

* participant numbers measured from a snap shot of one day within the service - 30 June 2019
152 (30 June 2018: 167)

DESCRIPTION OF UNQUANTIFIED OUTPUTS

HWC - Specialist Youth, Whanau & Community Services - 2400
* support & assistance to those seeking help from the organisation
- average of 10 enquires per day across a 48 week year

Additional Information

Our aims are embodied through six pillars

- * te whakamana tangata - community empowerment
- * te whakahao rangatahi - rangatahi development
- * te whakapiki oranga - healthy lifestyles
- * te whakatuia - strong and positive relationships
- * te whakawhanaketanga - building a positive future
- * te rangahautanga - evidence and research based decision making

The quantification process within the compilation and completion of the actual figures within the service performance is continually being refined to reflect the true statement of performance. The hosting of a standardised method of quantification across the varied service outcomes / outputs for such a dynamic range of programmes and activities will be an ongoing focus over fiscal reporting periods.

These financial statements are to be read in conjunction with the accompanying Notes and the compilation report. These statements have been audited.



Statement of Financial Performance

For the year ended 30 June 2019

Whanau Support Group

Statement of Financial Performance

For the Year Ended 30 June 2019

	Note	Actual 2019 \$	Actual 2018 \$
Revenue			
Donations, fundraising and other similar revenue	2	178	300
Revenue from providing goods or services	3	1,338,136	1,453,983
Interest, dividends and other investment revenue	4	4,068	1,790
Total Revenue		1,342,382	1,456,074
Less Expenses			
Volunteer and employee related costs	5	835,027	887,318
Costs related to providing goods or services	6	442,070	369,059
Other expenses	7	112,940	109,950
Total Expenses		1,390,036	1,366,327
(Deficit) Surplus		(47,654)	89,747

These financial statements are to be read in conjunction with the accompanying Notes and the compilation report. These statements have been audited



Statement of Financial Position

For the year ended 30 June 2019

Whanau Support Group

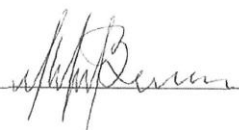
Statement of Financial Position

As at 30 June 2019

	Note	2019 \$	2018 \$
Current Assets			
Cash & Bank Balances	9	554,643	559,725
Trade Receivables		159,642	157,467
Income Tax Receivable	8	2,602	2,344
Westpac Term Deposit		10,779	50,121
Total Current Assets		727,665	769,658
Non-Current Assets			
Property, Plant & Equipment	10	517,916	469,887
Total Assets		1,245,581	1,239,544
Current Liabilities			
Payables & Accruals	11	87,214	47,057
GST Payable		36,690	39,538
Employee Costs Payable		63,191	46,809
Total Liabilities		187,095	133,404
Net Assets		1,058,486	1,106,140
Accumulated Funds			
Accumulated Funds	13	1,058,486	1,106,140
Total Accumulated Funds		1,058,486	1,106,140

The Performance Report has been approved by the Members of the Committee, for and on behalf of the Whanau Support Group:

 _____ Chairperson Date 29.11.2019

 _____ Treasurer Date 28.11.2019

These financial statements are to be read in conjunction with the accompanying Notes and the compilation report. These statements have been audited.



Statement of Cash Flows

For the year ended 30 June 2019

Whanau Support Group

Statement of Cash Flows

For the Year Ended 30 June 2019

	Note	2019 \$	2018 \$
Cash Flows from Operating Activities			
Cash was received from:			
Donations, fundraising and other similar revenue		178	300
Revenue from providing goods or services		1,391,507	1,399,780
Interest Received.		4,068	1,669
		1,395,753	1,401,749
Net GST		(5,101)	(38,475)
Cash was applied to:			
Volunteer and employee related costs		818,645	867,730
Costs related to providing goods or services		541,577	464,587
		1,360,222	1,332,317
Net Cash Flows from Operating Activities		30,430	30,957
Cash Flows from Investing Activities			
Cash was received from:			
Receipts from sale of investments		50,122	-
		50,122	-
Cash was applied to:			
Payments to purchase investments		10,779	50,000
Payments to acquire property, plant and equipment		74,855	6,899
		85,634	56,899
Net Cash Flows from Investing Activities		(35,512)	(56,899)
Net Decrease in Cash Held		(5,082)	(25,942)
Cash at the Beginning of the Year		559,725	585,666
Cash at the End of the Year		554,643	559,724
This is represented by:			
Cash & Bank Balances		554,643	559,724

These financial statements are to be read in conjunction with the accompanying Notes and the completion report. These statements have been audited.



Notes to and forming the Performance Report

Whanau Support Group

Notes to and forming part of the Performance Report

For the Year Ended 30 June 2019

1 Statement of Accounting Policies

Reporting Entity

Whanau Support Group is registered as a Group with Charities Services. The Parent, Whanau Support Group, Highbury, Takaro, Westbrook Incorporated is an incorporated society registered under the Incorporated Societies Act 1908. Luventus Limited, the wholly owned subsidiary, and the parent are both registered charities under the Charities Act 2005.

These consolidated financial statements for the year ended 30 June 2019 comprise the controlling entity and its controlled entities (together referred to as the "Group") and individually as "Group Entities".

The performance report of Whanau Support Group has been prepared according to Generally Accepted Accounting Practice in New Zealand as determined by the External Reporting Board.

Basis of Consolidation - Controlled Entities

Controlled entities are entities controlled by the Group, being where the Group has power to govern the financial and operating policies of another entity so as to benefit from that entity's activities. The financial statements of the Group's controlled entities are included in the consolidated financial statements from the date that control commences until the date that control ceases.

Loss of Control of a Controlled Entity

On the loss of control, the Group derecognises the assets and liabilities of the controlled entity, any minority interest, and the other components of net assets/equity related to the controlled entity. Any surplus or deficit arising on the loss of control is recognised in surplus or deficit.

If the Group retains any interest in the previously controlled entity, then such interest is measured at fair value at the date that control is lost. Subsequently, the retained interest is either accounted for as an equity-accounted associate or an available-for-sale financial asset depending on the level of influence retained.

Transactions Eliminated on Consolidation

Intra-entity balances and transactions, and any unrealised income and expenses arising from intra-entity transactions, are eliminated in preparing the consolidated financial statements.

Statement of Compliance and Basis of Preparation

The Group has elected to apply PBE SFR-A (NFP) Public Benefit Entity Simple Format Reporting - Accrual (Not-for-Profit) on the basis that it does not have public accountability and has total annual expenses of equal to or less than \$2,000,000. In the application of PBE SFR-A (NFP) the Group is eligible to opt up and apply Tier 2 PBE Standards to specific types of transactions. The Group has elected to apply the following Tier 2 PBE Accounting Requirements:

- PBE IPSAS 35 Consolidated Financial Statements is effective for accounting periods beginning on or after 1 January 2019 and has been adopted early.

The financial statements have been prepared on a historical cost basis. All transactions are reported using the accrual basis of accounting.

Going Concern

Performance report has been prepared on the assumption that the reporting entity is a going concern.

Specific Accounting Policies

The following specific accounting policies which materially affect the measurement of the Statement of Financial Performance and Statement of Financial Position have been applied:



Notes to and forming the Performance Report (cont.)

Whanau Support Group

Notes to and forming part of the Performance Report (continued)

For the Year Ended 30 June 2019

(a) Revenue Recognition

Revenue is recognised based on the progress of the contract, including completed milestones and reports. It is measured at fair value of consideration received or receivable. Revenue is stated net of GST.

Interest received is recognised as interest accrues, gross of refundable tax credits received.

Hiring of facilities is recognised when an invoice is raised.

(b) Property, Plant & Equipment

Property, plant and equipment is recognised at cost less aggregate depreciation. Historical cost includes expenditure directly attributable to the acquisition of assets, and includes the cost of replacements that are eligible for capitalisation when these are incurred.

All other repairs and maintenance are recognised as expenses in the Statement of Financial Performance in the financial period in which they are incurred.

The following estimated depreciation rates/useful lives have been used:

Land - luventus	0% Prime Cost
Building Fitout - luventus	20% Prime Cost
Plant and equipment - Whanau Support Group	9.6% - 67% Diminishing Value
Motor vehicles - luventus	9.6% - 67% Diminishing Value
Furniture & Fittings - Whanau Support Group	30% Diminishing Value
Office equipment - luventus	20% Diminishing Value
Alt Ed Assets - luventus	15.6% - 25% Diminishing Value
Catering Equipment - Whanau Support Group	20% Diminishing Value
Motor Vehicles - Whanau Support Group	20% - 30% Diminishing Value
Buildings - luventus	2% Prime Cost

Gains and losses on disposal of fixed assets are taken into account in determining the net result for the year.

(c) Income Tax

The Group has charitable status and is exempt from income tax.

(d) Investments

Investments comprise term deposits and are recorded at cost.

(e) Goods and Services Taxation (GST)

Revenue and expenses have been recognised in the performance report exclusive of GST except that irrecoverable GST input tax has been recognised in association with the expense to which it relates. All items in the Statement of Financial Position are stated exclusive of GST except for receivables and payables which are stated inclusive of GST. The Group is registered for GST.

(f) Accounts Receivable

Receivables are recognised at estimated realisable value.



Notes to and forming the Performance Report (cont.)

Whanau Support Group

Notes to and forming part of the Performance Report (continued)

For the Year Ended 30 June 2019

(g) Changes in Accounting Policies

There have been no changes in accounting policies. All policies have been applied on a basis consistent with those from previous performance report.

2	Donations, fundraising and other similar revenue	2019	2018
		\$	\$
	Donations Received	178	300
	Total Donations, fundraising and other similar revenue	178	300
3	Revenue from providing goods or services	2019	2018
		\$	\$
	Junior Sport	35,457	33,192
	Ministry of Social Development	718,250	845,395
	PNCC	53,770	40,000
	Primary Health Organisation	42,268	47,063
	PNBHS Alternative Ed	460,974	465,637
	Programme & Course Funding	8,987	4,690
	Events Income	3,443	-
	Miscellaneous Grants	500	9,120
	Sundry Income	4,841	-
	Hire of Facilities	9,646	8,885
	Total Revenue from providing goods or services	1,338,136	1,453,983
4	Interest, dividends and other investment revenue	2019	2018
		\$	\$
	Interest Received	4,068	1,790
	Total Interest, dividends and other investment revenue	4,068	1,790
5	Volunteer and employee related costs	2019	2018
		\$	\$
	ACC Levies	3,518	3,824
	Other Employee Expenses	3,975	4,293
	Staff Supervision	8,704	9,403
	Staff Training	9,106	9,087
	Wages	809,725	860,711
	Total Volunteer and employee related costs	835,027	887,318



Notes to and forming the Performance Report (cont.)

Whanau Support Group

Notes to and forming part of the Performance Report (continued)

For the Year Ended 30 June 2019

6	Costs related to providing goods or services	2019	2018
		\$	\$
	Junior Sport	24,888	29,287
	Computer Lease	29,931	34,706
	Facilities Costs	16,441	18,434
	General Expenses	2,449	674
	Motor Vehicle Expenses	13,813	15,746
	Motor Vehicle Lease	7,690	18,664
	Programme Expenses	1,500	5,261
	Marketing & Promotion	4,931	-
	PNBHS Alternative Ed Teacher Expenses	182,233	93,000
	PNBHS Management Fee	46,098	46,281
	Rent	24,094	25,470
	Resource Materials	27,529	41,680
	Youth & Whanau Development Expenses	60,473	39,855
	Total Costs related to providing goods or services	442,070	369,059
7	Other expenses	2019	2018
		\$	\$
	Accountancy Fees	13,652	12,969
	Audit Fee	2,690	11,458
	Bad Debts Written Off	277	-
	Bank Fees & Charges	224	330
	Depreciation	26,826	18,290
	Donations & Koha	283	600
	Governance Costs	561	1,120
	Insurance	18,170	13,745
	Interest - IRD Interest & Penalties	-	549
	Legal Fees	600	-
	Office Expenses	14,409	12,751
	Postage	3,126	3,143
	Telecommunications	32,121	34,996
	Total Other expenses	112,940	109,950
8	Income Tax	2019	2018
		\$	\$
	Opening Balance	(2,344)	(1,894)
	Less:		
	RWT Receivable	257	451
	Income Tax (Receivable)	(2,602)	(2,344)



Notes to and forming the Performance Report (cont.)

Whanau Support Group

Notes to and forming part of the Performance Report (continued)

For the Year Ended 30 June 2019

9 Cash & Bank Balances	2019	2018
	\$	\$
Cash Balance		
Cash on Hand	89	-
Bank Account Balances		
Kiwibank 00 - Edge Account	91,089	28,124
Kiwibank 01 - Online Call Account	250,503	237,923
Westpac 00 - START Account	135,122	146,743
Westpac 00 - Jnr YT Account	12,786	28,656
Westpac 25 START Savings Account	46,511	41,590
Westpac 26 Alternative Education	17,813	76,349
START Cash On Hand Account	691	176
ALT ED Cash On Hand Account	39	163
	<u>554,554</u>	<u>559,725</u>
Total Cash & Bank Balances	<u>554,643</u>	<u>559,725</u>

10 Property, Plant & Equipment	Opening Carrying Amount	Purchases / (Sales or Disposals)	Depreciation & Impairment	Closing Carrying Amount
Property, Plant & Equipment 2019	\$	\$	\$	\$
Land - luventus	195,097	-	-	195,097
Building Fitout - luventus	20,404	18,837	5,378	33,863
Plant and equipment - Whanau Support Group	770	32,024	3,111	29,683
Motor vehicles - luventus	4,490	14,493	5,695	13,288
Furniture & Fittings - Whanau Support Group	2,690	-	538	2,152
Office equipment - luventus	17,097	2,255	4,761	14,591
Alt Ed Assets - luventus	2,338	-	413	1,925
Catering Equipment - Whanau Support Group	5	-	1	4
Motor Vehicles - Whanau Support Group	370	7,246	2,248	5,368
Buildings - luventus	226,626	-	4,681	221,945
Total Property, Plant & Equipment	<u>469,887</u>	<u>74,855</u>	<u>26,826</u>	<u>517,916</u>



Notes to and forming the Performance Report (cont.)

Whanau Support Group

Notes to and forming part of the Performance Report (continued)

For the Year Ended 30 June 2019

Property, Plant & Equipment 2018	Opening Carrying Amount \$	Purchases / (Sales or Disposals) \$	Depreciation & Impairment \$	Closing Carrying Amount \$
Land - Iuventus	195,097	-	-	195,097
Building Fitout - Iuventus	19,408	5,160	4,163	20,404
Plant and equipment - Whanau Support Group	1,024	-	254	770
Motor vehicles - Iuventus	6,414	-	1,924	4,490
Furniture & Fittings - Whanau Support Group	3,360	-	670	2,690
Office equipment - Iuventus	21,353	1,739	5,995	17,097
Alt Ed Assets - Iuventus	2,847	-	509	2,338
Catering Equipment - Whanau Support Group	6	-	1	5
Motor Vehicles - Whanau Support Group	463	-	93	370
Buildings - Iuventus	231,307	-	4,681	226,626
Total Property, Plant & Equipment	481,279	6,898	18,290	469,887

11 Payables & Accruals

	2019 \$	2018 \$
Accounts Payable		
Accruals	12,300	30,544
Accounts Payable	19,652	16,513
Total Accounts Payable	31,952	47,057
Other Payables & Accruals		
Income in Advance	55,263	-
Total Payables & Accruals	87,214	47,057

12 Operating Lease Commitments

	2019 \$	2018 \$
Future minimum lease payments under non-cancellable leases		
Current	54,701	31,324
Non-Current	79,480	51,727
	134,181	83,051

Iuventus has at lease on property at 210 Featherston Street with current right of renewal expiring 30 July 2021. Other commitments comprise rental agreements for office equipment. The amounts shown are GST inclusive.



Notes to and forming the Performance Report (cont.)

Whanau Support Group

Notes to and forming part of the Performance Report (continued)

For the Year Ended 30 June 2019

13 Accumulated Funds	2019	2018
	\$	\$
Opening Balance	1,106,140	1,016,393
Plus:		
Surplus for the Year	-	89,747
Less:		
Deficit for the Year	47,654	-
Total Accumulated Funds	<u><u>1,058,486</u></u>	<u><u>1,106,140</u></u>

14 Related Parties

The wife of the Manager of Iuventus Limited is employed by Palmerston North Boys' High School to manage the Group's Alternative Education Program.

15 Capital Commitments

The Group has entered into a commitment to purchase a vehicle for \$15,000 (GST inclusive) as at 30 June 2019.

16 Contingent Liabilities and Guarantees

The Group has no contingent liabilities and no guarantees as at 30 June 2019. (2018: Contingent Liabilities Nil. Guarantees Nil.)

17 Events Occuring After Balance Date

There is a re-tender of a major MSD contract due to a change in MSD's funding model subsequent to balance date. The Board is confident that in the event the contract is not re-awarded, it will not impact on the Group's ability to continue as a going concern.



Independent Auditors Report

CKS > AUDIT
COLLISON KELLY SMITH LIMITED

INDEPENDENT AUDITOR'S REPORT

To the Members of Whanau Support Group, Highbury, Takaro, Westbrook Incorporated

Report on the Consolidated Performance Report

Opinion

We have audited the consolidated performance report of Whanau Support Group, Highbury, Takaro, Westbrook Incorporated including its subsidiary Iuventus Limited (the Group) on pages 2 to 15, which comprises the group entity information, consolidated statement of service performance, consolidated statement of financial performance and consolidated statement of cash flows for the year ended 30 June 2019, the consolidated statement of financial position as at 30 June 2019, the statement of accounting policies and other explanatory information.

In our opinion:

- the reported consolidated outcomes and outputs, and quantification of the outputs to the extent practicable, in the statement of service performance are suitable;
- the consolidated performance report on pages 2 to 15 presents fairly, in all material respects:
 - the financial position of the Group as at 30 June 2018 and of its financial performance and cash flows;
 - the entity information; and
 - the service performance

for the year then ended accordance with Public Benefit Entity Simple Format Reporting – Accrual (Not-For-Profit) issued in New Zealand by the New Zealand Accounting Standards Board.

Basis for Opinion

We conducted our audit of the consolidated statement of financial performance, consolidated statement of financial position, consolidated statement of cash flows, statement of accounting policies and notes to the consolidated performance report in accordance with International Standards on Auditing (New Zealand), and the audit of the entity information and statement of service performance in accordance with the International Standard on Assurance Engagements (New Zealand) ISAE (NZ) 3000 (Revised). Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Performance Report* section of our report. We are independent of the Group in accordance with Professional and Ethical Standard 1 (Revised) *Code of Ethics for Assurance Practitioners* issued by the New Zealand Auditing and Assurance Standards Board, and we have fulfilled our other ethical responsibilities in accordance with these requirements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Other than in our capacity as auditor we have no relationship with, or interests in, Whanau Support Group, Highbury, Takaro, Westbrook Incorporated or its subsidiary.

Restriction on responsibility

This report is made solely to the Members, as a body, in accordance with section 42F of the Charities Act 2005. Our audit work has been undertaken so that we might state to the Members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Members as a body, for our audit work, for this report, or for the opinions we have formed.

Independent Auditors Report (cont.)

CKS > AUDIT

COLLON KELLY SMIT LIMITED

Executive Committee's Responsibility for the Consolidated Performance Report

The Executive Committee is responsible for determining that the Public Benefit Entity Simple Format Reporting – Accrual (Not-For-Profit) framework is acceptable in the entity's circumstances and, for:

- a) identifying outcomes and outputs, and quantifying the outputs to the extent practicable, that are relevant, reliable, comparable and understandable, to report in the consolidated statement of service performance;
- b) the preparation and fair presentation of the consolidated performance report which comprises:
 - i. the consolidated entity information;
 - ii. the consolidated statement of service performance; and
 - iii. the consolidated statement of financial performance, consolidated statement of financial position, consolidated statement of cash flows, statement of accounting policies and notes to the performance report
 - iv. in accordance with Public Benefit Entity Simple Format Reporting – Accrual (Not-For-Profit) issued in New Zealand by the New Zealand Accounting Standards Board, and
- c) for such internal control as the Executive Committee determines is necessary to enable the preparation of a performance report that is free from material misstatement, whether due to fraud or error.

In preparing the consolidated performance report, the Executive Committee is responsible for assessing the group's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Executive Committee either intends to liquidate the group or to cease operations, or have no realistic alternative but to do so.

Auditor's Responsibilities for the Audit of the Consolidated Performance Report

Our objectives are to obtain reasonable assurance about whether the consolidated performance report is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (NZ) and ISAE (NZ) 3000 (Revised) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this consolidated performance report.

A further description of the auditor's responsibilities for the audit of the consolidated performance report is located at the XRB's website at:

<https://xrb.govt.nz/standards-for-assurance-practitioners/auditors-responsibilities/audit-report-7/>

We communicate with the Executive Committee regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

CKS Audit

CKS Audit
Palmerston North
3 December 2019



The Highbury Whānau Centre Strategic Plan 2018 - 2023

The Strategy is underpinned by six pou (pillars). These provide the foundation for all of the organisations activities:

- **te whakamana tangata** – community empowerment
- **te whakahao rangatahi** – Rangatahi development
- **te whakapiki oranga** – healthy lifestyles
- **te whakatuia** – strong and positive relationships
- **te whakawhanaketanga** – building a positive future
- **te rangahautanga** – evidence and research based decision making.

Whakamana Tangata

To support the needs of people/community by empowering them to determine their own future.

- To take an inclusive approach
- To embrace diversity.
 - Encourage diverse communities to utilise the facility & services
 - Scope community need & timeframe it
 - Service Provision in response to need as evidenced by staff & community accessibility
- To encourage community / whānau to develop social enterprise.
 - Social Enterprise Opportunities
 - Investigate other Social Entrepreneurship opportunities
 - Training in Social Enterprise
 - Check Viability
 - Investigate options for investment that align with our organisational 'pou'.

Whakahao Rangatahi

To provide & further develop services to enhance the potential of young people

- To develop youth leadership programmes.
 - Continue to build & develop further Youth Leadership
- Potential Development for:
 - Operational roles
 - Governance roles
- Scholarship / Internship
- To maintain & develop further youth education / training programmes.

Whakapiki Oranga

To promotion & development of healthy lifestyles entwined within all activities

- To develop and promote sport as a youth & community development tool.
- To encourage a holistic approach to wellbeing

Te Whakatuia

To establish & maintain strong relationships with Highbury community, local community, local and national organisations.

- To maintain strengthen and develop positive relationships with
 - Funding organisations
 - Whānau, hapū & Iwi
 - Local communities
 - Local organisations
 - Youth Development organisations
 - National organisations.
- To develop & maintain a positive local / regional & national profile.

- Hāpori – Profiling Organisation
 - Locally / Regionally / Internationally
 - Positive Messaging / Branding / Marketing Events
 - Telling & Visualising our story / Gym signage / Digital “Photoframe”
 - Promotional Marketing
 - To regularly host consultation Hui with the Highbury community. E.g. Highbury Whānau Ora Day.
- Community Events Coordinator
- To commit to developing social capital within our communities of interest.

Whakawhanaketanga

To take a positive, future focused approach to development

- To develop a robust business planning cycle
 - To develop a business arm for long term sustainability of the organisation.
- Development of Residual Income
- Scoping a Business initiative to secure income streams and ensure long term sustainability of the WHOLE organisation.
- To regularly review policy & strategy.
- To maintain & increase current service contracts.
- To continue to develop efficient and effective administration / management & office systems.
- To regularly host full staff Hui to promote a positive work environment.
- Develop a Leadership Team Hui Cycle
 - Six weekly

Rangahautanga

To foster and support research & development

- Decisions will be based on clear and well informed evidence and research.
- To develop & implement a research & development strategy.
- Internship Programme – develop a strategy to provide a framework for the following:
 - Internship
 - Relationships

Photo Captions



HWC Movie Night on Monrad Park



HWC Community Day



Photo Captions (cont.)

Youth Week - START



HWC JYT – Friday Night Action



HWC – Holiday Programme



Photo Captions (cont.)



Hākinakina – After School Activity Mini-Mod



Learning Action – Te Hiringa



NOTES: